



Natural Resources Conservation Service
Parkade Center, Suite 250, 601 Business Loop 70 West
Columbia, Missouri 65203

August 1, 2002

MISSOURI TECHNICAL GUIDE TRANSMITTAL NO. 381

The 2002 Farm Bill increases the need for easy access to NRCS technical materials, not only by NRCS employees, but also by outside technical service providers. To assist with this need, a national web-based electronic tool for delivery of technical support was developed. This initiative provides a framework to efficiently organize the technical content of all 50 States.

An important component of this site (my.nrcs.usda.gov) is an electronic Field Office Technical Guide (eFOTG). Throughout the months of June and July, state office FTS and RIA staffs have been building this new site for use in Missouri. It is now ready for NRCS use. Effective with this transmittal, this site will be our official, certified FOTG site. All subsequent postings of new or revised FOTG material will be done electronically on eFOTG. No more hard copy material will be distributed to offices or outside users.

Except for the following subsections, all current hard copy FOTG material should be removed.

Retain material and Tabs for:

Erosion Prediction – (Section I)
Threatened and Endangered - (Section I)
HEL Interpretations (Section II)

This remaining material should be consolidated into one binder. New binder inserts will be sent out. The State Office will maintain archived copies of this material. Please contact the Field Technical Services Staff in Columbia with any questions regarding this eFOTG information.

A handwritten signature in black ink that reads "Roger A. Hansen".

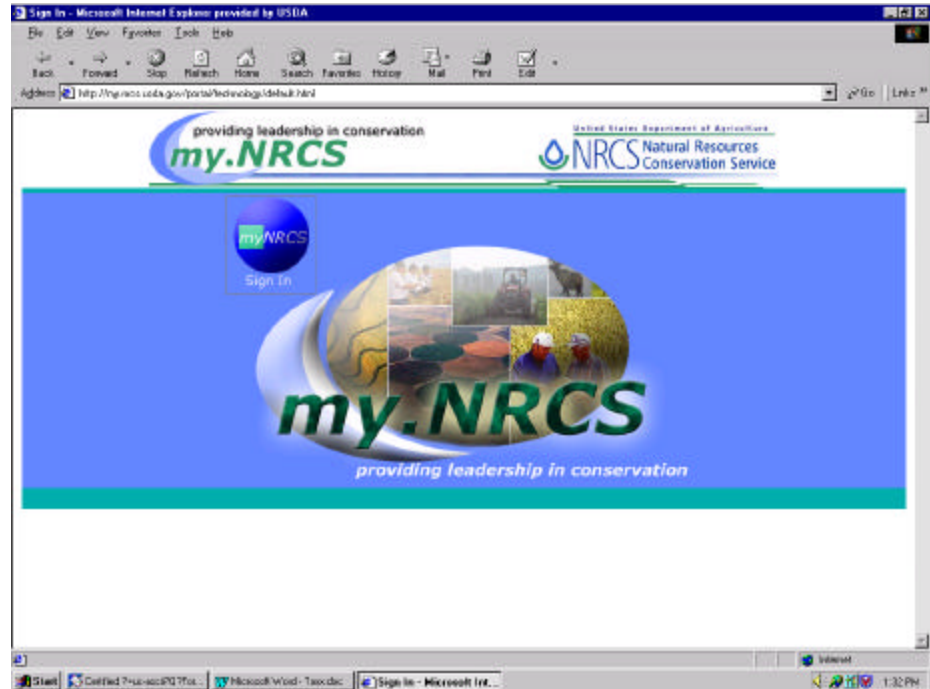
ROGER A. HANSEN
State Conservationist

Attachment (Instructions for eFOTG)

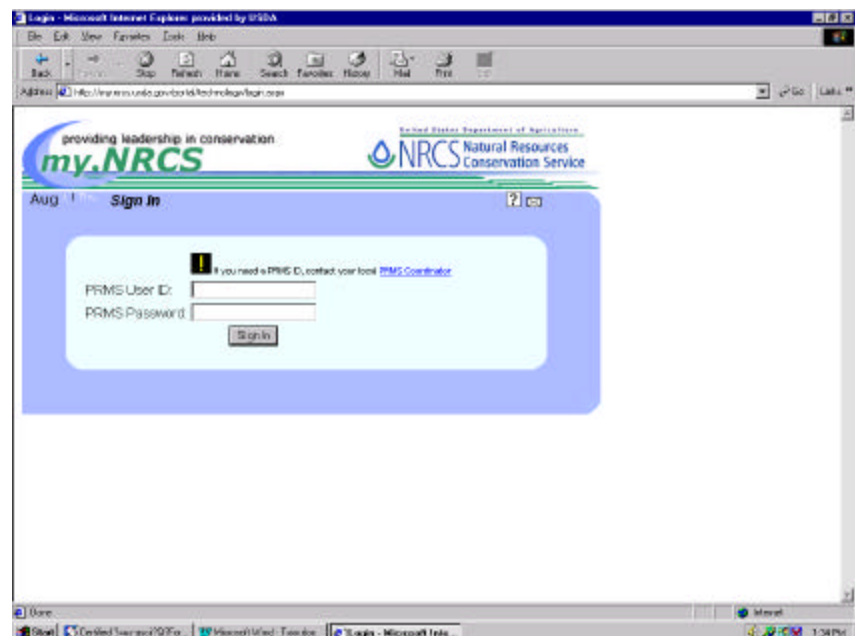
DIST: FOTG

Instructions for Accessing My.NRCS and eFTOG

Using Internet Explorer, use the following address: my.nrcs.usda.gov. A screen to the right will appear. “Click” the sign-in area. This is the only page that you can “bookmark” because of the log-in requirements.



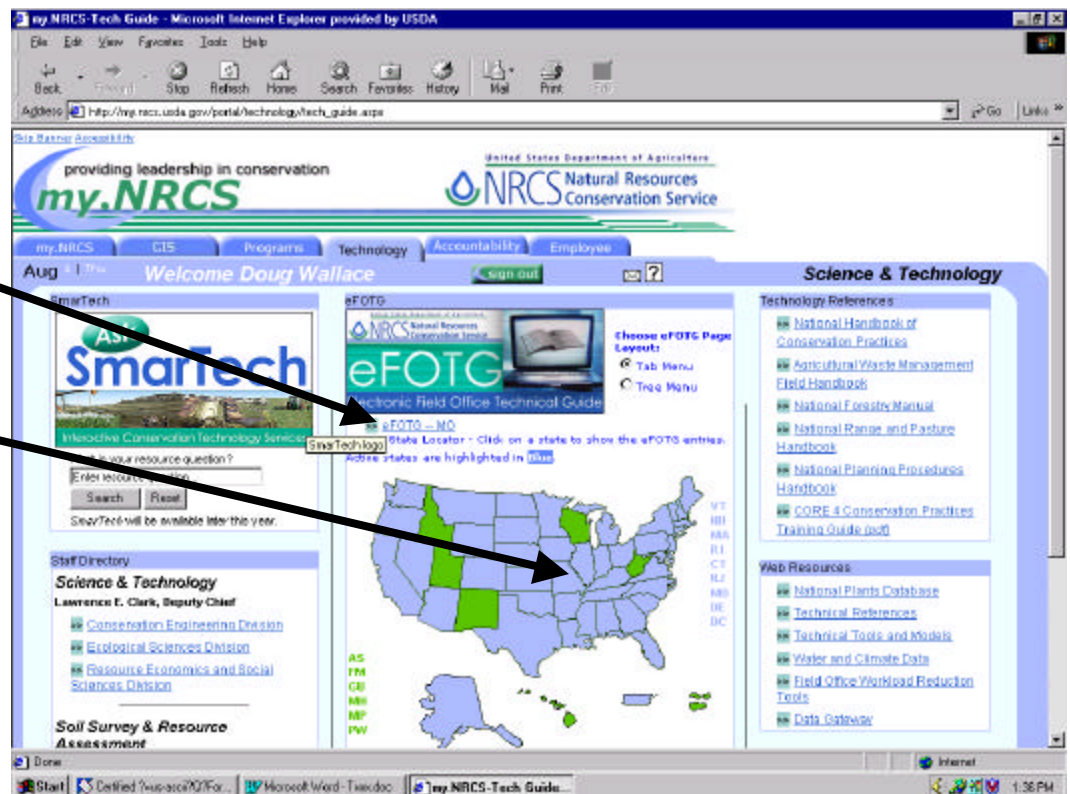
Use your PRMS user ID and login to access the My.NRCS web site.



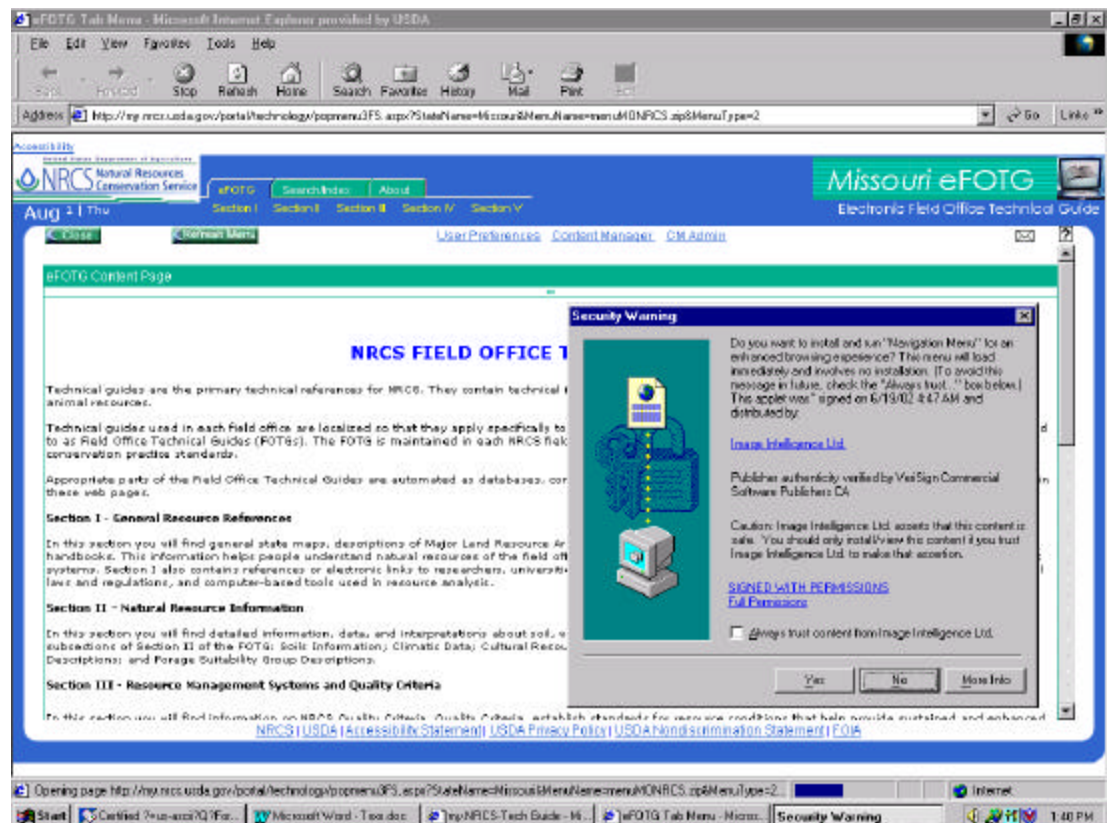
This page will appear and is “your” NRCS web site for access to the eFOTG. “Click” on the eFOTG-MO statement.

Or place your cursor on Missouri and “click”.

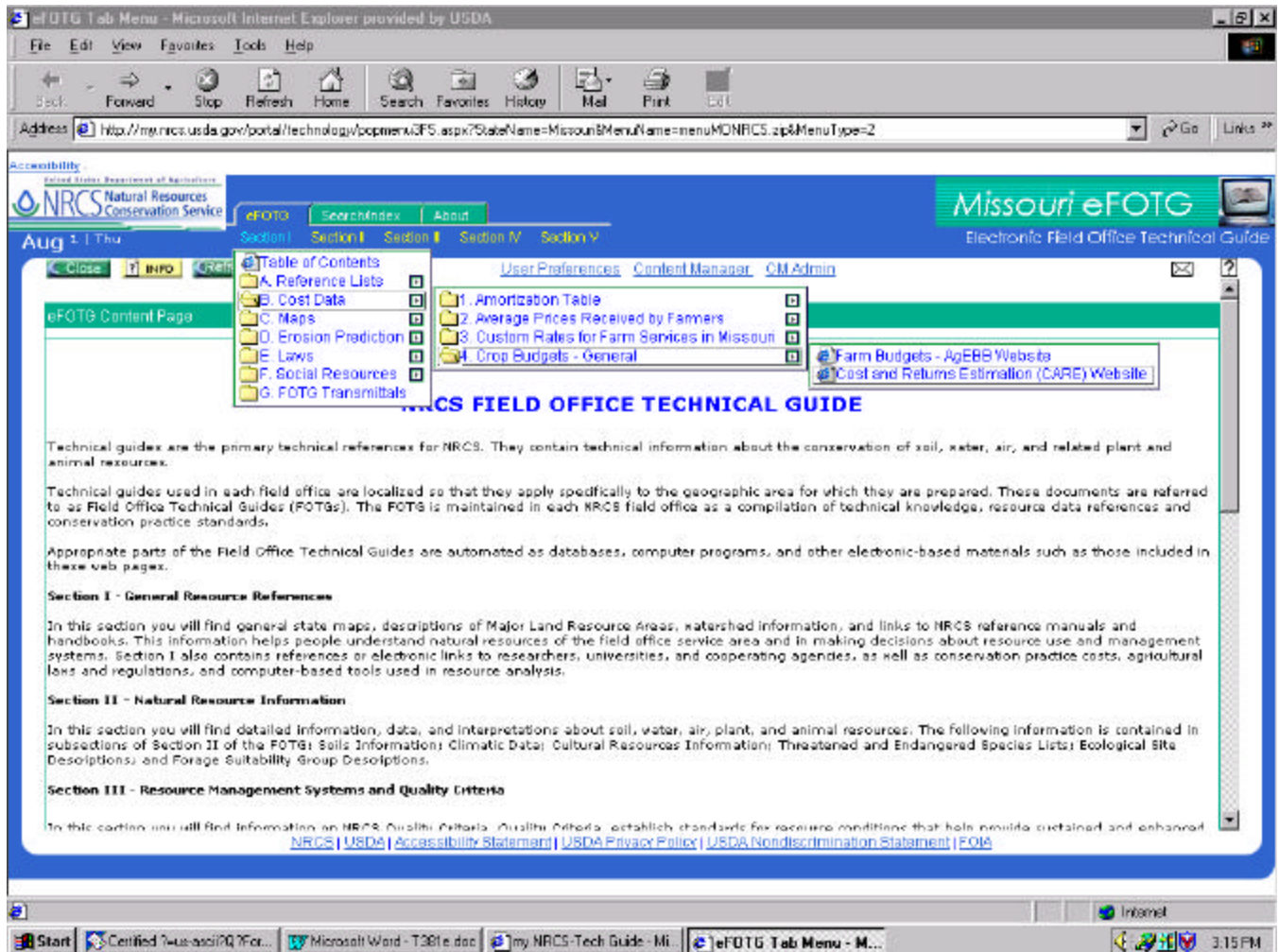
(Note that this page also offers opportunities to migrate to other areas on the web.)



When this page opens, a security warning subpage will also appear. “Click” on yes to continue.



The page below is Missouri's "official" FOTG. To navigate around the page, simply "click" on the eFOTG section you wish to use. A pop-down menu will appear that allows the user to choose the appropriate subsection material. Depending on the material either, an Acrobat file, web site, or program will appear.



To exit the site, close the eFOTG screen and "click" the sign-out button on the My.NRCS page. This will return you to the first page with the sign-in prompt.